

Dalton Fire District  
Prudential Committee  
AGENDA  
June 16, 2026  
6:30 P.M.  
Dalton Fire Station

1. Call to Order: This meeting is being recorded for minutes, only audio will be deleted once minutes are approved.
2. Approval of minutes: March 10, 2025
3. Public To Address the Prudential Committee:
  - a. This is the time when the Public may address the Prudential Committee on any item listed on the meeting agenda or on any issue or matter of the Fire District. If you intend on addressing the Board, we ask that you do the following:
  - b. Please identify yourself by name, address or the company or institution you represent.
  - c. Please address your comments to the Committee Chair.
  - d. Please make your comments concise and try not to repeat statements made by others.
  - e. Discussion or debate on any issue may not take place at this time.
  - f. The Chair or their designee may answer questions on procedural matters.
4. Reorganization of the Prudential Commission
5. Water Commissioners
6. Administration / Financial
7. Fire Department
8. Water Department
9. Items for discussion
  - a. Monthly Meetings Schedule
  - b. Proposed use of a Recording Secretary for Prudential and Water Commissioners Meetings
  - c. FD Financial Policies
  - d. FD Reporting
  - e. EMS/FD Separation
  - f. Elections / District Annual Meeting Information
10. New Projects to evaluate
  - a. Mutual Aid Agreements
  - b. Capital Plan/Planning
  - c. FD/Town Collaboration
  - d. Digitization of FD Records
  - e. Support Person Policy Adams Fire District
  - f. Solar Conversion for District Properties

- g. ADA Report Fire District
11. Status of Projects that we have discussed
    - a. District By-Laws – General Discussion of steps being taken  
Suggested Bylaw Draft will be available soon, must be reviewed by committee members.
    - b. Job Descriptions – On going work, job descriptions being reviewed are administrative.
    - c. Job Descriptions for Water District and Fire Department are being developed by the department heads. General Discussion of steps being taken
    - d. Standard Operating Procedures / Handbook – Ongoing work by District Clerk, Administrative Chief and Fire Chief. Once completed they will be provided to WC and PC for review and acceptance.
  12. Legislative Updates
  13. Any other business that may have come up within the 48 hours of this being posted that should be addressed.
  14. Items for future meetings.

**If you need reasonable accommodation in order to participate in the meeting, contact the ADA Coordinator (413)684-6118 ext. 2 in advance of the meeting. While the Fire District will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting.**