

**DALTON
FIRE
DISTRICT**

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20 FLANSBURG AVENUE
DALTON, MA. 01226

DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING

December 30, 2025

Present: James Driscoll, Camillus Cachat, Michael Kubicki, Clerk Melanie Roucoulet, Water Superintendent Bob Benlien, Dan Filiault, Charlotte Crane, Interim Chief Chris Cachat, Dennis Croughwell, Steven Beagle, Eric Anderson, Ryan Foley, Dylan Thompson-Berkshire Eagle, Sabrina Damns-iberkshires

James Driscoll called the meeting to order at 6:30 pm.

General Business:

- James Driscoll made a motion to accept the minutes from the November 25, 2025, meeting as printed, Cam Cachat seconded, approved unanimously.
- Amy Turnbull attended the meeting to question the process of adding a moveable ADU (MADU) to your property. She was interested in how she would be charged for water? How would it be hooked up? Bob has been working on figuring rate structure, set up fee, and the different ways that the water could connect.

Ambulance/Fire:

- The Fire Department is now on the new reporting system, We ran 117 calls this past month, 109 of them EMS calls.
- We have recently onboarded a local per diem medic. Also, will be taking on another full time paramedic at the first of the year.
- We passed our annual Ambulance Inspection license renewal, thanks to Morgan McDonough for all the hard work.
- Crane stated that a new bunk room was created moving some supplies from the ambulance supply room to the basement.
- Dale Hume is almost finished with the renovations to the basement.
- Ryan Foley was recognized at the Christmas party, receiving an Above and Beyond award for stepping up and completing several projects that was not part of his every day tasks. The fire department is hoping that more employees will start stepping up and contributing to all of the projects going on around the station.
- The building committee has met twice to discuss the changes needed to the station to give us more space.
- A new policy on Emergency Vehicle Operations has been completed, We will receive credit from MIIA for being part of this program.

Water Department:

- The guys have been working on vehicle maintenance and cleaning the Stock house
- Bob renewed the SCADA FCC Radio Licenses

- We had Jarret's Truck Repair come in and repair an electrical issue with the Big Dump truck. He will be back to do a break job on the rear axle.
- We drew samples for the EPA UCMR5 Water Testing.
- Bob put the Lead Service Line Inventory Data on the District's Website
- Melanie and I attended a Teams Meeting with DEP closing out the Cybersecurity Grant. They were satisfied with the results.
- Bob started compiling data for the 2025 Annual Statistical Report.
- We marked out the water at the Mobil Gas Station for the contractor installing the new fuel storage tanks.
- Alex installed a new temperature sensor on the truck mounted compressor.
- They opened the gate for Berkshire Snow Seekers.

Treasurer's Report:

- Our semi annual water billing was due November 1st, as of December 15th we still had an outstanding balance of \$60,080.90
- Shut off notices were issued on 12/15/2025 with a due date of 01/15/2026 equaling \$5,840.00 in fees. I have received around \$8,000.00 in payments since notices have gone out.
- I received a quote from Vadair to possibly switch our utilities software to merge with the new accounting software. The yearly maintenance plan of CUSI, our old water software has tripled in price in the past 4 years.
- Dan, Charlotte and I are just finishing up some changes to the handbook and should have a copy soon for the commissioners to review.

James Driscoll made a motion to adjourn the meeting at 7:06pm seconded by Cam Cachat, passed unanimously.

The next meeting will be January 20, 2026 at 6:30pm

Respectfully submitted,
 Melanie Roucoulet
 Treasurer/Clerk

