

DALTON
FIRE
DISTRICT

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20 FLANSBURG AVENUE
DALTON, MA. 01226

DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING

March 26, 2024

Present: Michael Kubicki, Camillus Cachat, Melanie Roucoulet, Water Superintendent Bob Benlien, Chief Christian Tobin, Tom Murray, Charlotte Crane,

Public: Sabrina Damn-iberkshires, Tom Hutchenson

Mike Kubicki called the meeting to order at 6:30 pm.

General Business:

- Mike Kubicki made a motion to accept the minutes from the February 27, 2024, as printed, Cam Cachat seconded, approved unanimously.

Ambulance:

- We responded to 89 calls in March, 80 EMS, 9 Fire.

Fire Department:

- Discussion of new Dalton Fire Handbook, Policies and Procedures
- Creation of new website, "Gemini Creative", Cam Cachat made a motion to allow the start of the new website, Mike Kubicki seconded, passed unanimously.
- The letter for the ARPA funds discussion will be postponed due to the absence of the Head Commissioner. Mike Kubicki made a motion, Cam Cachat seconded, passed unanimously. The discussion of the letter will be discussed at the April 3, 2024 meeting.
- We will be sizing for new bunker gear for all the employees funded by the FEMA grant.
- Four AED replacements were ordered from an approved Capital Expense line.
- Run Cards for Emergency Response Matrix were updated.
- The Chief has attended several meetings and training courses over the past month.
- Chief Tobin would like to meet with other mutual aid towns regarding the ambulance.

Water Department:

- 2024 Annual Statistical Report has been completed and submitted to Mass DEP.
- All Back Flow Device test forms have been printed for April testing.
- Alex has been working on Vehicle maintenance.
- A new tile floor has been installed in the Stock house office.
- Eversource fixed the compressor at the Wahconah Well Site.
- There was a water leak on the water service that supplies water to the post office and tattoo parlor on the corner of Daly Ave which caused a sink hole in front of the gas station, repair was made.

Treasurer's Report:

- All shut off notices have been delivered; payments have been coming in. A/R is under \$20,000.00.
- Semi Annual billing has been completed, inserts printed and being picked up by Zip and Sort tomorrow.
- Jeff & Matt from Scanlon are going to be coming in for 2 days next week to figure out our free cash and get it certified.
- Finished with the Administration budget.

Mike Kubicki made a motion to adjourn the meeting at 6:56pm seconded by Cam Cachat, passed unanimously.

The next meeting will be April 30, 2024 at 6:30pm

Respectfully submitted,

Melanie Roucoulet

Melanie Roucoulet
Treasurer/Clerk

