

DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING

August 28, 2018

Present: Chair Jim Driscoll, Camillus Cachat, Michael Kubicki, Fire Chief Cahalan, Water Superintendent Benlien, Clerk Cheryl Cachat

Public: Al Nadeau

Jim Driscoll called the meeting to order at 6:30 pm.

General Business:

- Minutes
 - o Jim Driscoll made a motion to accept the minutes from July 31, 2018 as printed, Camillus Cachat seconded, approved unanimously
- Correspondence – None
- Approval of Forest Management Plan
 - o Jim Driscoll made a motion that the Forest Management Plan (10 year Update) be accepted as printed, Mike Kubicki seconded, approved unanimously

Ambulance Report:

- o Discussion of state legislation concerning the number of EMT on ambulance runs
 - What class is Dalton Ambulance – Class I
 - Legislation did not pass

Fire Department:

- Chief has turned in an application for a MIIA grant for safety gear
- Discussion of the state implementation of OSHA standards enactment for municipalities
 - o Chief will sign up for MIIA seminar
 - o Mike Kubicki offered to aid in implementation
- Generator Bid opening on September 13
- Electrical issue at fire station, breaker repair by Crosier Electric

Water Department:

- Printed report from Water Superintendent attached to official minutes
 - Request from Dicken Crane for use of hydrant water at Orchard Road, Fire Chief requested not to allow
- Discussion of the Water Department By-Laws, last dated 1984-1985
 - Bob will review his copy and mark up for changes
- Bob made a case for the hiring a full time person versus a part time
 - Discussion of starting rate becoming more flexible based on experience, all agreed
 - Changes will be needed to employee handbook
 - Question on budget money for wages, would be run as an overage in salary line
 - Jim Driscoll made a motion that the District hire an additional full time employee for the Water Department, Mike Kubicki seconded, approved unanimously

Treasurer's Report:

- FY17 Audit was given to all Commissioners, 1 question was answered regarding long term debt
- FY18 Audit was performed week of August 27th, everything was good, will hand out final report when received
- Annual school for Treasurers was held week of August 13th, will test for certification next year
- Starting the paperwork for DOR next week to certify free cash
- Working with Water Department on delinquent bills, marked 17 for shut off, 7 paid

Next meeting will be September 25, 2018 at 6:30pm

Jim Driscoll made a motion to adjourn at 7:14 pm, seconded by Mike Kubicki, passed unanimously

Respectfully submitted,

Cheryl Cachat
Treasurer/Clerk