

**DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING**

**November 27, 2018**

Present: Chair Jim Driscoll, Michael Kubicki, Fire Chief Cahalan, Water Superintendent Benlien, Clerk Cheryl Cachat

Public: Al Nadeau, Dan Filiault

Jim Driscoll called the meeting to order at 6:30 pm.

**General Business:**

- Minutes
  - o Jim Driscoll made a motion to accept the minutes from September 25, 2018 as printed, Michael Kubicki seconded, approved unanimously
- Budget for FY20
  - o Basic budgets should be prepared for end of December
- Dalton Emergency Management Team Director Daniel Filiault presented an update of ongoing projects
  - o MultiHazard Mitigation Plan has been updated with the input of Chief Cahalan and Superintendent Benlien aiding in the process as a part of the team.
  - o The next step is the Municipal Vulnerability Plan (MVP)
    - Involvement of groups/organization within the community
    - Support of programs that will help residents learn to conserve water
    - One key factor will be the conservation of water and how the District can aid in the support of the process
    - Tracking usage thru meter installation discussion
      - o Large dollar investment
      - o Not mandated by DEP for District due to water supply being supplied by Pittsfield
    - End result would be for the plan to be overseen by Emergency Mgt Group

**Ambulance Report:**

- No Report

**Fire Department:**

- 939 calls with 106 inspections
- Truck 1 is back in service after repairs completed
- Engine 2 going for repairs and should be out of service approx. 1 week
- New pickup is expected next week
- Installation of emergency generator is complete and waiting for gas line installation for start up
- Owner of 33 Daly Ave was sent a letter regarding underground tanks and owner of Shire Breu House a letter about the business being over capacity
- Dalton Zoning is addressing a home owner who has two family that was not approved

**Water Department:**

- Printed report from Water Superintendent attached to official minutes

- Discussion of chlorine levels and tanks and how the system feeds each other tank
- Discussion about remote access of the Scada System of instances of positive & negatives of having a remote system.
- In process of truck quote changing the size and scope of the truck body which would still perform the task as needed
- In process of getting quotes for uniform services or discussed a clothing allowance in lieu of uniform.

**Treasurer's Report:**

- In process of setting tax rate, waiting for DOR Final approval. The Prudential Committee met November 26<sup>th</sup> and voted to have a single tax rate classification
- Will have basic budget documents ready for Fire & Water by end of the week

The December meeting will be December 18, 2018, but if there is nothing pressing will cancel with the next meeting scheduled January 29, 2019 at 6:30pm

Jim Driscoll made a motion to adjourn at 7:20 pm, seconded by Mike Kubicki, passed unanimously

Respectfully submitted,

Cheryl Cachat  
Treasurer/Clerk