

DALTON  
FIRE  
DISTRICT

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20 FLANSBURG AVENUE  
DALTON, MA. 01226

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**DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING**

**May 28, 2019**

Present: Chairman James Driscoll, Michael Kubicki, Clerk Cheryl Cachat  
Jim Driscoll called the meeting to order at 4:00 pm.

**General Business:**

- Discussion of residential water accounts review
  - o Cheryl Cachat explained the procedure of verification for all accounts billed within the water billing system
    - Verify against online Assessor program for number of baths in a residence against number of baths being charged for
    - Any discrepancies have a printout of Assessor Page and reviewed
    - 21 routes, 2,106 residences reviewed
    - 23 accounts are overcharged, 102 accounts are undercharged
  - o Personalized notification will go out to the homeowner on July 1<sup>st</sup>
    - Each letter will also include a copy of the Assessor printout for that residence
    - The letter will state the charge in the billing amount
    - New billing amount effective date will be October 1<sup>st</sup>, 2019 bill
  - o Collection will not be retro-active, nor will any refunds be given
  - o Commissioners were in agreement with the planned procedure

Jim Driscoll made a motion to adjourn at 4:14 pm, seconded by Mike Kubicki, passed unanimously

Respectfully submitted,

Cheryl Cachat  
Treasurer/Clerk