

DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING

November 26, 2019

Present: Chair Jim Driscoll, Camillus Cachat, Michael Kubicki, Fire Chief Cahalan, Water Superintendent Benlien, Clerk Cheryl Cachat

Public: Al Nadeau, Richard Olsted

Jim Driscoll called the meeting to order at 6:30 pm.

General Business:

- Minutes
 - o Jim Driscoll made a motion to accept the minutes from October 29, 2019 as printed, Camillus Cachat seconded, approved unanimously
- Correspondence
 - o None
- Award Timber Bid 47-2
 - o Jim Driscoll read the bid opening document, 2 bids were received
 - o Highest bid was from Glaszcz Logging, LLC in the amount of \$33,650.19
 - o Ed Denham had verified this was a good bid
 - o Jim Driscoll made a motion to award the Timer Bid #47-2 to Glaszcz Logging, LLC in the amount of \$33,650.19; Camillus Cachat seconded, approved unanimously.
- Budget FY21
 - o New timeline created by Treasurer

Ambulance Report:

- No Report

Water Department:

- Printed report from Water Superintendent attached to official minutes
 - Commissioners asked Superintendent to contact Tighe & Bond to begin looking at moving the water main to the street Birchwood Terrace & Eleanor Road area
 - New utility truck is in process (compressor mounting issue) and should be delivered in December

Fire Department:

- 926 calls to date, 54 are mutual aid
- Engine 2 has had repairs made to hydraulics which was done locally
- Telephone project is in final phase with a vendor walk thru being scheduled
- Asked question regarding employee benefit being calculated on anniversary date vs. fiscal year
 - o The anniversary method was chosen to alleviate any issues with calculations
- Bay floors, Apron, and interior metal door project is out for bid, Dan Downer did an overview for Commissioners (Mike & Cam) and the project walk thru was held on November 17th. The bid opening for the project will be on November 27th at 2pm.

- Jim D. asked what Hill Engineers is charging and for what services, would like this clarified
 - Firm cost requested, with a written contract, have already paid \$6,121
- Addendums to project that were a result of the walkthrough were looked at
- Jim D. asked how far concrete is going, out to street and then blacktop to be patched back
- Cam C. questioned having the work on the fire trucks that is necessary during the time the trucks are out of the station. Prior to special meeting (if one is held) would need quotes on truck repairs
- Discussion of need for special meeting; if bids come in at or below amount already set aside no meeting is necessary, if bids are over amount a special meeting would need to be scheduled to appropriate funds
- It may be necessary to relocate the annual meeting if construction is taking place during that time frame
- Meeting scheduled to review the bids and hopefully have recommendation from Dan Downer
- Discussion of anticipated bid amounts

Treasurer's Report:

- Prudential Committee met on Monday, November 18 at 6:30pm in the Fire Station and voted to accept the single tax rate classification
- Tax Rate has been set at \$0.94 per thousand
- October residential billing is at 83 % collected to date.
- Late bills are out and due by December 13

Next meeting will be December 5, 2019 at 4:30pm to review bids

The December monthly meeting will be scheduled if needed with the next regular meeting on January 28, 2020

Jim Driscoll made a motion to adjourn at 7:14 pm, seconded by Cam Cachat, passed unanimously

Respectfully submitted,

Cheryl Cachat
Treasurer/Clerk