

DALTON
FIRE
DISTRICT

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20 FLANSBURG AVENUE
DALTON, MA. 01226

DALTON FIRE DISTRICT BOARD OF WATER COMMISSIONERS' MEETING

February 27, 2024

Present: Jim Driscoll, Michael Kubicki, Camillus Cachat, Melanie Roucoulet, Water Superintendent Bob Benlien, Chief Christian Tobin, Daniel Filiault. Tom Murray, Richard Olsted, Charlotte Crane, Brian Sears, Michael Cachat, Assistant Chief Chris Cachat

Public: Sabrina Damn-iberkshires, Dr. Henry Rose
Jim Driscoll called the meeting to order at 6:30 pm.

General Business:

Jim Driscoll closed the open meeting to go into executive session:

- Roll Call
 - o James Driscoll - Yes
 - o Michael Kubicki - Yes
 - o Cam Cachat – Yes

Discussion with the Attorney regarding the decision moving forward with the ladder truck from Northern Fire & Equipment.

Jim Driscoll called the open meeting back to order at 6:56

- Minutes
 - o Jim Driscoll made a motion to accept the minutes from the January 23, 2024 and February 12, 2024, as printed, Cam Cachat seconded, approved unanimously.
 - o Mark from New England Woodland stated that the Timber Sale#49 is ready to go.
 - o Mike Kubicki made a motion to approve and authorize the cutting plans as submitted, Cam Cachat seconded, passed unanimously. The contract was signed by the Water Commissioners.
 - o Preparing FY25 Budget for the District, would like to roll over balance not used this fiscal year.

Ambulance:

- We responded to 105 calls in February, 100 EMS, 5 Fire.
- The Ambulance Director Position has been split between paramedics and EMT's. Leon Morin has been placed as head of the department.

Fire Department:

- Jim Driscoll explained the results of the executive session, which was agreed upon to take legal action against Northern Fire & Equipment. Jim Driscoll made a motion
- New Handbook has been handed out to Water Commissioners for review.

- All Fema grants have been updated as of today.
- Employees will be sized for new bunker gear from the latest grant.
- New Policies and Procedures have been created for the department, Command Structure, Chain of Command, Purchasing policies, Incident Command System, Job descriptions.
- Separation of Service from 2 of our employees.
- Chief Tobin has completed his Pro-Board, FP Basic and Level 1 that needed to be done.
- Looking to purchase 2 mobile radios, weight equipment, Fire helmets.
- Standard mutual aid agreement needs to be signed and returned.

Water Department:

- Water main break on Hinsdale Rd on January 30th.
- The results came in for the THMMs and HAA5s. All results are below the maximum contamination level.
- A letter was received from DCR stating that all Dam inspections are due this spring.
- There was a problem with the generator at Pinecrest tank not starting, the problem had to do with the vault. The generator is up and working now.
- Bob has been working on the 2023 Annual Statistical Report for the DEP.
- FY25 Preliminary Budget has been completed.

Treasurer's Report:

- The clerk took an FLSA class on February 12th to learn any new employment laws.
- Shut off notices have been hand delivered by the water department; A/R is down under \$25,000.
- New water bills will be processed and mailed out at the end of March.
- Two new employees have been hired full-time; all onboarding paperwork has been completed to date.
- Administration budget has been completed other than salaries and insurances.
- Notice of the Annual election and meeting has been sent to the Berkshire Eagle.

Jim Driscoll made a motion to adjourn the meeting at 7:37pm seconded by Cam Cachat, passed unanimously.

The next meeting will be March 26, 2024 at 6:30pm

Respectfully submitted,

Melanie Roucoulet

Melanie Roucoulet
Treasurer/Clerk

